GENERAL

# how to put nanny on resume

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## How to Put Nanny Experience on Your Resume: A Complete Guide

When you're building a resume, you want every line to showcase your strengths and make you stand out to hiring managers. If you've worked as a nanny, you possess a unique blend of practical skills, empathy, and problem solving abilities that translate well into many other roles. Yet, many job seekers are unsure how to present nanny experience in a way that resonates with corporate recruiters or tech firms.

In this guide, we'll walk you through the exact steps to **how to put nanny on resume**, from choosing the right format to highlighting transferable skills, certifications, and achievements. By the end, you'll have a polished, ATS friendly document that turns your childcare background into a competitive advantage.

## Why Include Nanny Experience on Your Resume?

Childcare work is more than feeding and bedtime routines. Nannies develop:

- Strong communication and interpersonal skills.
- Excellent time management and multitasking abilities.
- Problem solving under pressure, often with limited resources.
- Responsibility for safety, health, and well being of children.
- Adaptability to new families, schedules, and household rules.

These competencies are highly valued in fields such as education, customer service, project coordination, and even executive support roles. By positioning your nanny experience strategically, you demonstrate a proven track record of reliability, initiative, and leadership.

## Types of Nanny Positions and How They Translate

Not all nanny roles are identical. Recognizing the nuances helps you tailor your resume to specific job markets:

1. Full time or Live In Nannies – Often manage entire households, including meal prep, light housekeeping, and budgeting.
2. Part time or Out of Home Nannies – Focus primarily on childcare while families handle other chores.
3. Special Needs Nannies – Provide care for children with medical or developmental challenges.
4. Private or Corporate Nannies – Serve high profile families or corporate executives, sometimes traveling with them.
5. Babysitting or Daycare Staff – Short term or scheduled childcare in a group setting.

Each type offers distinct skills that can be highlighted. For instance, a private nanny might emphasize confidentiality and discretion, while a special needs nanny can spotlight patience and specialized training.

## Choosing the Right Resume Format

Three primary resume formats exist: chronological, functional, and combination. For nanny experience, a combination format often works best because it balances your work history with your skill set.

- Chronological – Lists jobs in reverse chronological order. Good if you have a consistent employment record.

- Functional – Focuses on skills rather than job titles. Ideal if you're transitioning careers.
- Combination – Blends both approaches, highlighting key skills first and then detailing job history.

With a combination resume, you can feature a "Core Competencies" section that showcases childcare, safety protocols, and household management before detailing each nanny role.

### Section Breakdown for a Combination Resume

1. Contact Information – Name, phone, email, LinkedIn URL.
2. Professional Summary – 2–3 sentences summarizing your nanny experience and career goals.
3. Core Competencies – Bullet points of key skills.
4. Professional Experience – Detailed nanny roles.
5. Education & Certifications – Degrees, courses, first aid, CPR, etc.
6. Additional Sections – Volunteer work, languages, hobbies.

## Crafting a Powerful Professional Summary

Your summary should be a hook that immediately tells recruiters why you're a strong candidate. Keep it concise (2–3 sentences) and include:

- A brief mention of years of nanny experience.
- A key skill or achievement (e.g., "expert in early childhood development").
- A career objective that ties childcare to the new role (e.g., "seeking a project coordinator position to leverage strong organizational skills").

Example:

**"Seasoned childcare professional with 7+ years as a full time nanny, specializing in developmental milestones and household coordination. Proven ability to manage complex schedules, implement educational activities, and maintain a safe environment. Eager to transition into a project management role where my organizational acumen and leadership skills can drive team success."**

## Highlighting Core Competencies

Use a bulleted list to showcase the most relevant skills. Tailor this section to the job you're applying for, but keep it broad enough to cover multiple opportunities.

- Child Development & Early Education
- Safety & First Aid (CPR, AED certified)
- Multitasking & Time Management
- Household Administration & Budgeting
- Meal Planning & Nutrition
- Effective Communication & Conflict Resolution
- Behavior Management & Positive Discipline
- Language Skills (English & Spanish)

## Detailing Your Professional Experience

When describing each nanny role, use the **STAR**method—Situation, Task, Action, Result—to create clear, quantifiable bullet points. This demonstrates impact and keeps the content engaging.

### Example Entry

**Full Time Nanny – Greenfield Family, New York, NY***June 2018 – Present*

- Managed daily schedules for a family of three, coordinating school, extracurricular activities, and household chores, resulting in a 30% reduction in daily disruptions.
- Developed and implemented a structured learning plan for a 5 year old, boosting vocabulary by 25% in six months.
- Prepared balanced meals for a family with dietary restrictions, ensuring compliance with nutritional guidelines.
- Maintained a safe home environment, conducting regular safety checks and updating emergency contact protocols.
- Collaborated with parents to track developmental milestones and address behavioral concerns, improving overall child wellbeing.

Notice how each bullet starts with a strong action verb, includes a quantifiable outcome, and showcases a relevant skill.

## Translating Childcare Skills to Corporate Language

Recruiters often skim resumes for keywords. Use industry terms that match the job description while staying true to your experience:

- “Project coordination” instead of “schedule management.”
- “Stakeholder communication” in place of “parent communication.”
- “Risk assessment” for safety protocols.
- “Resource allocation” for budgeting and meal planning.

By aligning your language with the target industry, you increase the chances of passing through Applicant Tracking Systems (ATS) and catching the hiring manager’s eye.

## Showcasing Certifications and Training

Certifications add credibility and show ongoing professional development. Include them in a dedicated section or within your experience bullets if they directly relate to a role.

- CPR & First Aid – American Red Cross, 2024
- Child Development Associate (CDA) – National Association for the Education of Young Children, 2023
- Special Needs Care Training – XYZ Institute, 2022
- Conflict Resolution Workshop – ABC Organization, 2021
- Language Proficiency – Spanish (Conversational)

If you have completed relevant courses (e.g., “Project Management Fundamentals” on Coursera), list them under “Education & Certifications.”

## Formatting Tips for Clarity and Readability

- Keep it to one or two pages. Recruiters often skim, so concise formatting is essential.
- Use bullet points, not paragraphs. Bullets are easier to scan.
- Choose a professional font. Arial, Calibri, or Helvetica, 10–12 point.
- Bold job titles and company names. This draws attention.
- Include dates in month/year format. Example: Jan 2020 – Dec 2022.
- Avoid large blocks of text. Break up information with headings and subheadings.
- Use consistent indentation for bullet points.

## Common Mistakes to Avoid

1. Using “Nanny” as the sole job title. Instead, specify “Full  Time Nanny” or “Childcare Specialist.”
2. Listing personal details like marital status or age. Stick to professional information.
3. Overusing passive voice (“was responsible for”) instead of active verbs (“managed”).
4. Including irrelevant hobbies that don’t add value.
5. Neglecting to tailor the resume for each job.

## Sample Resume (Full Length)

Below is a complete example that demonstrates how to structure your resume. Feel free to adapt it to your own experience.

### Professional Resume

**Jane Doe**

Phone: (555) 123  4567 | Email: jane.doe@email.com | LinkedIn: linkedin.com/in/janedoe

### Professional Summary

Dedicated childcare professional with 8+ years of experience as a full  time nanny, specializing in early childhood development, household management, and safety protocols. Adept at coordinating complex schedules, fostering educational growth, and maintaining a nurturing environment. Seeking a project coordinator role to apply strong organizational and leadership skills.

### Core Competencies

- Child Development & Early Education
- Project Coordination & Time Management
- Safety & First Aid (CPR/AED)
- Household Administration & Budgeting
- Meal Planning & Nutrition
- Effective Communication & Conflict Resolution
- Behavior Management & Positive Discipline
- Multilingual: English & Spanish

### Professional Experience

**Full  Time Nanny – Greenfield Family, New York, NY***June 2018 – Present*

- Coordinated daily schedules for a family of three, integrating school, extracurricular activities, and household chores, reducing daily disruptions by 30%.
- Implemented a structured learning plan for a 5  year  old, increasing vocabulary by 25% within six months.
- Prepared balanced meals for a family with dietary restrictions, ensuring compliance with nutritional guidelines.

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